

## JOB OPPORTUNITY

### Specialist Advisers in Continuing Healthcare (NHS-funded)

**Hours:** Full time (35 hours p/w). Job share possible.

**Salary:** £26000 - £28000 p/a plus performance-related bonus

**Contact Type:** Fixed-term 9 month contract with potential to extent

**Location:** Base in Oxford with potential for remote working

We have exciting opportunities for experienced and skilled advisers to join the staff of a social enterprise in its first year of trading on a new NHS-funded project. Beacon has recently been commissioned by NHS England to pilot the first national specialist NHS Continuing Healthcare information and advice service. The core function of these roles is to provide a comprehensive remote (telephone, Skype and email) advice service which informs, assists and supports clients throughout the NHS Continuing Healthcare assessment and appeal process. With big plans for the future, we want you to be part of a strong team committed to delivering excellence and achieving success in line with our commercial and social objectives.

You will be an excellent communicator and skilled adviser with a minimum of 2 years' experience working within the field of NHS continuing healthcare or a similar role with a transferrable knowledgebase. A proven ability to understand and analyse complex verbal information, and to provide clear and coherent advice remotely and in writing is essential.

The successful candidates will have excellent oral and written communication skills with an ability to engage effectively with a range of public and voluntary sector stakeholders. You will be able to establish a good rapport with clients in a professional and caring manner, upholding brand values.

In return, you can look forward to working with a highly-skilled and dynamic team and having influence over the future strategic direction of the company, with the potential opportunity to take on casework at a later date. We also offer a competitive salary with performance-related bonus and an excellent benefits package.

The nature of the roles demand complete confidentiality and flexibility with regard to the needs of the new business and its clients. These are salaried roles and some evening and weekend work may be expected.

For more information about the roles please contact Dan Harbour, Managing Director, on 0345 548 0300 or email [dan.harbour@beaconhc.co.uk](mailto:dan.harbour@beaconhc.co.uk)

To request an application pack please email your expression of interest to [enquiries@beaconhc.co.uk](mailto:enquiries@beaconhc.co.uk). CVs will not be accepted.

**Closing date: 9am Monday 26<sup>th</sup> January 2015**

*Ethical Legal Services Ltd. is committed to safeguarding and promoting the welfare of all customers and staff and is an equal opportunities employer.*